



# **CITY OF ADRIAN**

16 East 5<sup>th</sup> Street, PO Box 246, Adrian, MO 64720-0246  
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**Jeremy Bridges – North Alderman**  
**David Hummel – North Alderman**

**Matt Cunningham**  
**Mayor**

**Matt Sears – South Alderman**  
**Jeff Vick – South Alderman**

**REGULAR MEETING OF THE BOARD OF ALDERMEN**  
**Monday December 11, 2023**  
**7:00 p.m.**

**Forum:** Regular Meeting, Monday December 11, 2023 in the City Hall of Adrian, Missouri.  
**Officiate:** Mayor Matt Cunningham presided and called the meeting to order at 7:00 p.m.  
**Present:** Vick joined via Zoom, Hummel, Bridges, Sears were present  
**Absent:** None

**In Attendance:** City Administrator, Ryan Wescoat, City Attorney Madison Touchstone, City Clerk, Evon Hall  
**Visitors:**  
Mark Griffith, Gary Dizney, Jeremy and Jennifer Cassaday, Doug Mager

**Call to Order:** Mayor Cunningham called the meeting to order.

**Roll Call:** Alderman Vick, present, Alderman Hummel, present, Alderman Bridges, present, Alderman Sears, present.

**Pledge of Allegiance:**

**Approval of the Agenda:**  
Alderman Bridges moved to approve the agenda. Alderman Sears seconded. Motion carried 4-0.

**Personal Appearances:** None

**DEPARTMENT REPORTS:**  
**Emergency Management:** None

**Fire Department:** Gary Dizney reported there were over 400 calls for service for the fire department this year.

**Police Department:** Written Report

**City Administrator:**  
Administrator Ryan Wescoat reported on the city's investment gained the city \$251,000.00 in interest since moving the funds one year ago. Insurance renewal with MetLife was going to be 7.9%. The decision was made to move to Principal insurance for dental and vision with a 3.4% increase for the same coverage. The park board would like to see more grants for the park and ask for help from the city with the matching funds if grants are found. Reserves such as the ARPA fund, that still holds \$48,000.00, can be used or other funds that are not obligated for other uses may also be used for matching funds.

**Public Works:** A written report along with a list of projects that need to be done around the city was submitted by Mark Griffith. The administrator is working on a request for proposal for the spring overlay of Old 71 from Main Street to AA Highway. All work will be completed and overseen by MoDot on the sidewalk project on 1<sup>st</sup> street that was approved through the MoDot grant.

**Water Production Department:**

Total Water production was 8,764,000 Gallons. Daily Average production was 292,133 Gallons with an average daily run time of 15.1 hours. The electric line and motor starter was replaced by JCI to Primary #1 at the water plant. New chlorine equipment was installed in the chlorine room as well as a new valve installed in the #1 primary blow down. A contract has been signed with Pall company to inspect all skids and equipment in the filter building twice a year. Pall company originally installed the equipment at the water plant when it was built. Everything else is running fine.

**Park Committee:**

The next park board meeting will be on January 4<sup>th</sup>, 2024.

**Attorney:** No report

**Finance Committee:** No report.

**Consent Agenda:**

Alderman Sears moved to approve the consent agenda. Alderman Hummel seconded. Motion carried 4-0.

**Unfinished Business:** None

**MOPerm Renewal:**

A representative from Mike Keith Insurance went over the liability insurance for each department and answered questions from the council members. Alderman Hummel moved to approve the renewal of the MOPerm liability insurance from January 1, 2024 thru January 1, 2025 in the amount of \$72,225.00 along with the Cowbell Cyber insurance in the amount of \$403.00. Alderman Bridges seconded. Motion carried 4-0.

**Incentive Bonus for Employees:**

Alderman Hummel moved to give \$250.00 to the employees as an incentive bonus. Alderman Sears seconded. Motion carried. 4-0.

**Christmas Eve as a Holiday for Employees:**

Alderman Sears moved to add Christmas Eve as a paid holiday for employees. Alderman Hummel seconded. Motion carried 4-0.

**Pet Discussion:**

Discussion of licensing of animals and tag costs along with penalties for non-compliance is discussed and tabled to be addressed at another meeting.

**Missouri Rural Water Association Membership Renewal:**

Alderman Bridges moved to approve the renewal membership for Missouri Rural Water Association. Alderman Hummel seconded. Motion carried 4-0.

**Missouri Municipal League Membership Renewal:**

Alderman Bridges moved to approve the renewal membership for Missouri Rural Water Association. Alderman Hummel seconded. Motion carried 4-0.

**Changing the Solid Waste Fund to a Department:**

Alderman Hummel moved to approve bill 23-27, Resolution 1177 for changing the solid waste fund to a department. Alderman Sears seconded. Motion carried 4-0. Alderman Hummel read bill 23-27, Resolution 1177 by title only for changing the solid waste fund to a department. Alderman Sears seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

**Discuss Water Meter Connection Fees:**

September 10<sup>th</sup>, 2012 was the last time water meter installation pricing was updated to match the cost of materials and labor involved in placing a new location. Mark Griffith informed the council of the current costs of materials for a 3/4 “ meter is \$1099.87, a 1” meter is \$1480.15, and a 2” meter is \$4630.45. With that said the council discussed raising the price for all new meter installations. Alderman Bridges moved to raise the 3/4 “ and 1” meter price to \$3000.00 and the 2” meter price to \$6000.00. Alderman Sears seconded. Motion carried 4-0.

**Public Comments:**

Mr. and Mrs. Scott Lake attended to discuss their licensing issue for their new travel trailer purchase. They do live within city limits, but the Department of Motor Vehicles showed they did not live within city limits when they were trying to title the travel trailer.

**Mayor/Alderman Communications:** None

**Adjournment:** Alderman Hummel moved to close the regular session meeting at 8:15 pm. Alderman Bridges seconded. Motion carried 4-0.

Alderman Hummel moved to close the meeting for items related to Individual Personnel Evaluations, Hiring, Firing, Promoting and/or Discipline pursuant to Section 610.021(3), RSMo. 1998, as Amended for personnel discussions and for communications with the City Attorney regarding legal matters pursuant to RSMo. 610.021(1).

Alderman Bridges seconded. Motion carried 4-0.

Roll Call: Alderman Vick – Aye | Hummel – Aye | Alderman Bridges – Aye | Alderman Sears – Aye.

The motion passed and the Board of Aldermen went into closed session at 8:20 PM.

Mayor Cunningham adjourned the regular session meeting at 9:45 pm.

**Draft:** The minutes above are a draft copy until approved at the January 2024 council meeting.

Final Approval: \_\_\_\_\_

Mayor

Evon Hall

Date \_\_\_\_\_

City Clerk