

CITY OF ADRIAN

BOARD OF ALDERMEN

JEFF VICK
JEREMY BRIDGES
DAVID HUMMEL
MATT SEARS

POST OFFICE BOX 246
ADRIAN, MO 64720-0246
PHONE: 816-297-2659
FAX: 816-297-2888

MAYOR
MATT CUNNINGHAM

REGULAR MEETING OF THE BOARD OF ALDERMEN

Tuesday, May 10, 2022

7:00 p.m.

Forum: Regular Meeting, Tuesday May 10, 2022 in the City Hall of Adrian, Missouri.
Officiate: Mayor Matt Cunningham presided and called the meeting to order at 7:00 p.m.
Present: Aldermen Vick, Hummel, Bridges and Sears.
Absent: None

In Attendance:

Alderman present were Jeff Vick, David Hummel, Jeremy Bridges and Matt Sears.
Evon Hall, Acting City Clerk
Rich Wood, City Attorney
David Blackburn, City Administrator

Visitors:

Mark Griffith, Tom Williams, Dennis Minich with the Cass County Tribune, Chris Dillon, Doug Mager, Ron Pence with Baptist Homes.

Meeting Minutes:

Alderman Bridges moved to approve the minutes for the month of April with amendments.
Hummel seconded. Motion carried 4-0.

Bills Paid:

Alderman Vick moved to approve the bills paid in April.
Hummel seconded. Motion carried 4-0.

Bills to be paid:

Alderman Vick moved to approve the bills to be paid in May.
Bridges seconded. Motion carried 4-0.

Public Comments:

Ty Ebeling attended with plans for starting a dog boarding facility with outdoor runs at 405 North Virginia. An opening date of October 1, 2022 is anticipated and a special use permit will be required. This is tabled until the next council meeting.

Joey Bailey attended on behalf of the Lions Club to ask for permission to sell fireworks at 11 West Main from June 27, 2022 until July 4, 2022 to coincide with the Optimist fireworks display to be held on July 2, 2022. Motion is made by Hummel to approve the permit to sell fireworks. Bridges seconded. Motion carried 4-0.

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Minutes 05/10/2022

Ron Pence with Baptist Homes attended to inform the council of the June 1, 2022 opening date of the Independent Living facility with the open house planned for May 19, 2022. The facility will have twelve rooms for residents with meals provided and staffing 12 hours daily. Furniture for the residents will be provided, and they may bring their own as well. Once the sprinkler systems are installed Baptist Homes plans are to switch from Independent Living to an Assisted Living facility. Baptist Homes have hired Chris Sams to help with the remodeling and renovations to be done at the old Adrian Manor Nursing Home.

DEPARTMENT REPORTS:

Emergency Management:

No report was given by the department.

Fire Department:

No report was given by the department.

Police Department:

Chief Dillon gave the monthly report informing the council that Brian Bearce is doing codes enforcement and placing door hangers to ask residents to comply with codes violations he has found on their properties. Dillon requested to purchase four new Glock handguns and night sights with trade-ins of the old handguns. Motion by Hummel to approve the purchase of the handguns in the amount of \$1095.00. Sears seconded. Motion carried 4-0.

Dillon also informed the council that the 2015 Dodge Charger is needing engine repairs/inspection for repairs in the amount of 1655.00 to be done by Cyclone Fabrication. Motion made by Bridges to approve \$1655.00 for repairs to the 2015 Dodge Charger. Hummel seconded. Motion carried 4-0.

Dillon asked the council for permission to hire part-time officer Mitchell Erickson for weekends to fill the position left by Officer Oringderff several months ago. Motion is made by Bridges to hire Mitchell Erickson with starting pay at \$17.00 per hour. Sears seconded. Motion carried 4-0.

City Administrator:

David Blackburn gave his report. The auditor needs more information to finish the audit for 2020 and 2021. Council inquired about the applications received to fill the position of administrator and requested Mr. Blackburn to inform the applicants of the progress in filling the position. Mr. Blackburn was asked to advertise with the MML and Missouri Rural Water Association and any local newspapers for an administrator. Pay scale was discussed briefly and tabled until a special meeting can be held on May 23, 2022 at 6:00 p.m. to discuss it further.

Public Works Department:

Mark Griffith reported that the river pump is still experiencing electrical problems. The 6" pump will be used to fill the reservoir which should take approximately 23 days to fill at a cost of around \$9000.00

for the fuel to run the pump. A new water service will be installed at the old Motel on Old 71 Highway as well as work to replace the valve at the water plant when it arrives. Street paving of the Antique Tractor road and the Veterans memorial driveway to the water plant as well as other streets are discussed. More tankers of oil for paving are planned for the new fiscal year.

Water Production Department:

Tom Williams reported that the check valve at the water plant is failing. It is still under warranty and he is having trouble with the company to get a replacement. The council discussed replacement cost bids but decided to approve \$5000.00 for a cap on a replacement valve if one can be acquired from another company. Motion is made by Bridges to approve \$5000.00 for a replacement valve. Sears seconded. Motion carried 4-0.

Park Committee:

Help is still wanted for an attendant to work at the park this summer. Committee is asking for more members to join. The Veteran's Memorial grounds were cleaned of trash and cleaned up by the Adrian FBLA members. The walking trail and its condition was discussed.

City Attorney:

Rich Wood, City Attorney discussed sending a letter to the Drainage Ditch Board concerning issues with the city's easement to the river pump suction line and repairs that need to be made by the city. Mr. Wood also discussed the need for a Zoning Board of Appeals for the special use permits and a Planning Commission for the future.

Finance Committee:

Alderman Bridges discussed budget futures expected from the committee. He would like to see a monthly budget proposal and expenditure from each department at the monthly council meetings. The next Finance Committee meeting is tentatively set for June 8, 2022 with a time to be determined at a later date. A public meeting will be held before the June 30, 2022 deadline to approve the budget.

OLD BUSINESS:

River Pump Suction Line – Ditch Board Issues

After much discussion about the easement to the river pump suction line and the issues surrounding it, the board asked the city's attorney to draft a letter to the Grand River Drainage Ditch Board explaining the city's concerns and needs to repair the suction line as soon as possible by outlining the easement paperwork court ordered many years ago.

Burned Out Homes Clean-up

Dangerous buildings left standing after being burned or are being repaired after being burned are discussed. Tabled until next council meeting.

NEW BUSINESS:

Ratify Hiring Water Plant Part-time Help – Billie Osborne

Tom Williams asked for permission to hire Billie Osborne as a part-time employee to work weekends at the water plant to fill Kaleena Ohlson’s position. Motion by Hummel to approve hiring Billie Osborne at \$15.00 per hour. Vick seconded. Motion carried 4-0.

Public Works Building Garage Door Install

Mark Griffith explained that Installation Plus installed the garage doors at the Public Works Building and mistakenly ordered 4 doors instead of 2 and would like for the city to purchase the 2 extra doors. Motion is made by Hummel to purchase the 2 extra doors for \$9000.00 with the cost to come from the Capital Improvements Fund.

Tear Down Fee for Bad River Pump – Pursue Durkin for Pump Damages

River Pump electrical repairs made by Durkin Electrical resulted in a safety switch malfunction causing the pump to continue to run which in turn caused damage to the pump. This matter was discussed and tabled until the next council meeting.

Advertise for City Administrator

Discussion of job duties and requirements are tabled until the Special meeting on May 23, 2022 at 6:00 p.m. for the city administrator position.

Adjournment:

Alderman Hummel motioned to adjourn the regular session meeting. Alderman Sears seconded. Motion passed 4-0. Mayor Cunningham adjourned the meeting at 9:07 PM.

Draft:

The minutes above are a draft copy until approved at the June 2022 council meeting.

Evon Hall
Acting City Clerk

Final Approval: _____
Mayor
Date _____