

CITY OF ADRIAN

BOARD OF ALDERMEN

JEFF VICK
JEREMY BRIDGES
DAVID HUMMEL
MATT SEARS

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MAYOR
MATT CUNNINGHAM

REGULAR MEETING OF THE BOARD OF ALDERMEN

Monday, April 11, 2022

7:00 p.m.

Forum: Regular Meeting, Monday, April 11, 2022 in the City Hall of Adrian, Missouri.
Officiate: Mayor Pro-tem David Hummel presided and called the meeting to order at 7:00 p.m.
Present: Aldermen Vick, Hummel, Lunsford and Sears.
Absent: Mayor Hershel Cole

In Attendance:

Aldermen present were Jeff Vick, David Hummel, Bill Lunsford and Matt Sears.
Evon Hall, Acting City Clerk
Catie Gerstner, City Attorney
David Blackburn, City Administrator

Visitors:

Mark Griffith, Dennis Minich with the Cass County Tribune, Gary Dizney, Matt Cunningham, Doug Mager, Jennifer Cassaday, Sue Miller, Jessie Keister, Seth Ford, Jeremy Bridges, Matt Cunningham, Richard Corum

Meeting Minutes:

Alderman Lunsford moved to approve the minutes for the month of February and March.
Hummel seconded. Motion carried 4-0.

Bills Paid:

Alderman Lunsford moved to approve the bills paid in March.
Hummel seconded. Motion carried 4-0.

Bills to be paid:

Alderman Hummel moved to approve the bills to be paid in April.
Vick seconded. Motion carried 4-0.

Public Comments:

Richard Corum asked about the mowing at the Old Adrian Manor and who is paying for it now.
Hummel stated the new owners are paying for the mowing now.
Jessie Keister announced the grand opening for J & J Tire and truck and car show to be held on May 14, 2022 with a ribbon cutting ceremony at 2:00 p.m. by the Chamber of Commerce.

DEPARTMENT REPORTS:

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Emergency Management:

No sirens were tested on Wednesday April 6, 2022 due to the inclement weather.

Fire Department:

Gary Dizney asked about the disposal of the abandoned bicycles in the city hall shop area. It was determined that Chief Dillon should pursue a motion to dispose of police property from the Prosecuting attorney for the city.

Police Department:

Chief Dillon presented a report before the meeting.

City Administrator:

David Blackburn reminded the aldermen and mayor to fill out their financial statement with the State of Missouri that is due May 1, 2022.

Public Works Department:

The river pump suction line is has a break in it. Permission is being asked for to complete the repairs from The Grand River Drainage Ditch Board and adjacent property owner Ray Carter. A Permit fee of \$500.00 is being asked for by the Ditch Board as well as \$350.00 for the 10 members of the board for permission to access and repair the suction line. No decision was made at this time.

Water Production Department:

No report was given

Park Committee:

Hummel stated the soccer sign-ups are at 300 with 72 from Butler. New trash cans have been placed in the park. Help is still wanted for an attendant to work at the park this summer paying \$10.00 per hour. Committee is asking for more members to join. Softball games will be held May 16th thru July 2, 2022. Co-ed softball still needs to recruit a person to be in charge.

City Attorney:

Catherine Gerstner had nothing to discuss at this time.

OLD BUSINESS:

Business Licenses:

Business Licenses were discussed as well as who would need to purchase one. Jennifer Cassaday attended on behalf of the Chamber of Commerce. Event License were also discussed as the business license does not cover those.

Bill No. 22-06: An Ordinance requiring business licenses to engage in the sale of goods and services within the corporate boundaries of Adrian, Missouri, and to address the qualifications for, enforcement of, and suspension and revocation of business licenses.

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1st Reading: Motion made by Alderman Lunsford to pass by title only Bill No. 22-06. Alderman Vick seconded the motion. The vote was 4-0 in favor of the motion. The motion passed.

Bill No. 22-06 was read for the first time by title only.

Motion made by Alderman Lunsford to accept the 1st Reading by title only of Bill No. 22-06. The vote was 4-0 in favor of the motion. The motion passed.

2nd Reading: Motion made by Alderman Lunsford to pass by title on Bill No. 22-06 and approved it as Ordinance No. 22-06. Alderman Hummel seconded the motion. The vote was 4-0 in favor of the motion. The motion passed.

Bill No. 20-06 was read for the seconded time by title only.

Motion made by Alderman Hummel to accept the 2nd reading by title only of Bill No. 22-06 and approve it as Ordinance No. 1124. The motion was seconded by Alderman Lunsford.

Roll call vote: Hummel - Aye | Vick - Aye | Lunsford - Aye | Sears - Aye

The Bill passed.

City Hall Office / utility equipment and software:

City Administrator David Blackburn brought to the council concerns about the water meter reading system with the Itron handheld and software that has not been supported since December 31, 2021. Replacement equipment readers are on backorder with a 9 to 12 month wait for the hardware. The company no longer makes the old meters used in the Itron meter reading system. Continued support and software thru United Systems or a 3rd party source for continued support until the new water meter system thru the Sensus program is established for all meters is suggested by Blackburn not to exceed \$32,965.00. Monies will come from the ARPA contributions. Tablet is not included in the price. There is an April 30, 2022 window for acquiring United Systems for support as well as the ARPA monies expenditure report is due by then. Blackburn made a recommendation to purchase the continued support. Motion is made by Lunsford to approve \$32,965.00 for continued support for the water meter reading system. Hummel seconded. Motion carried 4-0.

City Administrator David Blackburn also brought to the council concerns about the age of the city's computers as well as the Cyber Insurance the city is not in compliance with. Blackburn made a recommendation to have IT4KC to provide computers, licensing, software, a back-up appliance, and cyber security for a cost of \$9550.00 and a \$450.00 monthly fee for their services. Motion was made by Hummel to approve proposal from IT4KC for their services and monthly fees. Lunsford seconded. Motion passed 4-0.

Purchase tanker oil MC-250 and MC-800 for street repair:

Motion made by Hummel to approve the purchase of a tanker each of MC-250 and MC-800 oil from Vance Brothers in the total amount of \$44,000.00. Vick seconded. Motion passed 4-0.

Extend lease 1 year for hay and pasture ground:

Extension was discussed and approved for a one year extension by aldermen for \$5750.00 by the lease holder Adam Woodward.

NEW BUSINESS:

Swearing in new aldermen and mayor:

Swearing in is done for returning aldermen Jeff Vick and new aldermen Jeremy Bridges and Mayor Matt Cunningham. Speeches are given by both Bridges and Cunningham following swearing in.

Appointment of Mayor Pro-tem:

Motion is made by Bridges to appoint Vick as Mayor Pro-tem. Sears seconded. Motion passed 4-0.

Change Bank Account Signature Cards:

Motion is made by Hummel to remove Hershel Cole and Bill Lunsford from the signature cards and add Jeremy Bridges and Matt Cunningham to all accounts. Bridges seconded. Motion passed 4-0.

Change May 2022 council meeting:

Motion is made by Bridges to change the council meeting from May 9th to May 10th because of Truman's Birthday holiday. Hummel seconded. Motion passed 4-0.

Proposal from City Administrator to form Finance Committee:

Resolution 22-05: A Resolution of the Board of Aldermen of the City of Adrian, Missouri, establishing a finance committee and appointing members and a chairman.

Alderman Hummel moved to approve Resolution 22-05 by title only and name Bridges member/chairman and Sears as a member of the finance committee. The motion was seconded by Alderman Vick. The vote was 4-0 in favor of the motion. The motion passed.

Ordinance establishing purchasing Policy for City of Adrian:

Bill No. 22-07: An Ordinance establishing purchasing policy for the City of Adrian.

1st Reading: Motion made by Alderman Bridges to pass by title only Bill No. 22-07. Alderman Vick seconded the motion. The vote was 4-0 in favor of the motion. The motion passed.

Bill No. 22-07 was read for the first time by title only.

Motion made by Alderman Bridges to accept the 1st Reading by title only of Bill No. 22-07. Hummel seconded. The vote was 4-0 in favor of the motion. The motion passed.

2nd Reading: Motion made by Alderman Bridges to pass by title on Bill No. 22-07 and approved it as Ordinance No. 22-07. Alderman Hummel seconded the motion. The vote was 4-0 in favor of the motion. The motion passed.

Bill No. 20-07 was read for the seconded time by title only.

Motion made by Alderman Hummel to accept the 2nd reading by title only of Bill No. 22-07 and approve it as Ordinance No. 1125. The motion was seconded by Alderman Bridges.

Roll call vote: Hummel - Aye | Vick - Aye | Lunsford - Aye | Sears - Aye

The Bill passed

Bill Lunsford had a question about the finance committee volunteers. Mayor Cunningham moved to appoint Bill Lunsford, Sue Miller, Matt Sears, Jeremy Bridges, Troy Englehardt and the City Administrator to be on the finance committee. Motion passed 4-0.

Adjournment:

Alderman Sears motioned to adjourn the regular session meeting. Alderman Bridges seconded. Motion passed 4-0. Mayor Cunningham adjourned the meeting at 8:20 PM.

Adjourned:

Lunsford moved to adjourn at 9.00 p.m. Sears seconded. Motion carried 4-0.

Draft:

The minutes above are a draft copy until approved at the April 2022 council meeting.

Evon Hall
Acting City Clerk

Final Approval: _____
Mayor
Date _____