

# CITY OF ADRIAN

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BOARD OF ALDERMEN

JEFF VICK  
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MAYOR  
HERSHEL COLE

## REGULAR MEETING OF THE BOARD OF ALDERMEN

Monday, March 14, 2022

7:00 p.m.

**Forum:** Regular Meeting, Monday, March 14, 2022 in the City Hall of Adrian, Missouri.  
**Officiate:** Mayor Pro-tem David Hummel presided and called the meeting to order at 7:00 p.m.  
**Present:** Aldermen Vick, Hummel, Lunsford and Sears.  
**Absent:** Hershel Cole

### **In Attendance:**

Aldermen present were Jeff Vick, David Hummel, Bill Lunsford and Matt Sears.  
Evon Hall, Acting City Clerk  
Catie Gerstner, City Attorney

### **Visitors:**

Mark Griffith, Dennis Minich with the Cass County Tribune, Gary Dizney, Matt Cunningham, Doug Mager, Jeremy Cassaday, Sue Miller, Sue Newkirk, Melisa Newkirk, Ken Newsome, Richard Corum

### **Meeting Minutes:**

Alderman Lunsford moved to table the approval of the minutes for the month of February.  
Hummel seconded. Motion carried 4-0.

### **Bills Paid:**

Alderman Lunsford moved to approve the bills paid in February.  
Hummel seconded. Motion carried 4-0.

### **Bills to be paid:**

Alderman Lunsford moved to approve the bills to be paid in March.  
Vick seconded. Motion carried 4-0.

### **Public Comments:**

Missouri Rural Services Worker Comp Renewal is presented by Christian Delozier. Alderman Lunsford moved to approve the renewal. Jeff Vick seconded. Motion carried 4-0.

### **DEPARTMENT REPORTS:**

#### **Emergency Management:**

A computer was purchased for \$550.00. Statewide storm siren testing was done on March 10, 2022. The siren at the Baptist Church has moisture getting inside causing testing failures. Cost of replacing the electrical controls is discussed and replacement to be looked into.

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**Fire Department:**

Dizney did not have anything for this meeting.

**Police Department:**

Chief Dillon presented a report before the meeting. Bicycles left at city hall that seem to have no known owners are discussed. Credit Card for purchasing a computer for the Police Department is tabled.

**City Administrator:**

Acting City Clerk Evon Hall presented the JCI Water Plant Flash Mixer bill in the amount of \$6133.00 for approval. Hummel moved to approve the bill. Lunsford seconded. Motion carried 4-0.

**Public Works Department:**

Griffith discussed the Oil Tank flushing that was approved in an earlier council meeting. The water plant high service pump had electrical issues and was repaired on March 14, 2022 by Douglas Pump. The river pump suction line is has a break in it. Permission is being asked for to complete the repairs from The Grand River Drainage Ditch Board and adjacent property owner Ray Carter.

**Water Production Department:**

No report was given

**Park Committee:**

Hummel stated the school will start using the baseball/softball fields on March 1<sup>st</sup>, 2022. The pickle ball court has also been painted. Tennis nets are to be put back up. Electrical box at the concession stand is to be replaced by Evergy. Help wanted attendant for the park this summer is hiring at \$10.00 per hour. Committee is asking for more members to join.

**City Attorney:**

Catherine Gerstner stated Troy Englehardt along with Auditor BG Wolfe are asking that no unnecessary spending be done until further notice.

**OLD BUSINESS:**

**Park Board/Committee:**

Committee is asking for more members to join.

**Business Licenses:**

This matter was tabled until the April 11, 2022 meeting.

**Air B&B/Zoning Ordinance:**

This item was tabled until the April 11, 2022 meeting.

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**Employee Evaluations:** Lunsford moved to approve the employee evaluations to take effect immediately and to coincide with the city's personnel policy for department heads to evaluate employees and Mayor to evaluate department heads. Vick moved to approve the employee evaluations. Lunsford seconded. Motion carried 4-0.

**Job Descriptions:**

This is tabled until the April 11, 2022 meeting.

**Codes Officer:**

Discussion of Jim Henry helping out with code enforcement is discussed.

**NEW BUSINESS:**

**Copy Machine Maintenance Agreement:**

This is tabled until the April 11, 2022 meeting.

**City Website Renewal:**

City website is a line item for renewal in the budget. Alderman Lunsford moved to approve reimbursement to Jon Jackson for the city's website renewal and to take it out of his name and put it in the City of Adrian's name. Hummel seconded, motion carried 4-0.

**CDBG ACCOUNT - MONEY TRANSFER TO GENERAL:**

Alderman Lunsford moved to approve a money transfer of \$4157.85 to the General Fund leaving the ARPA monies in the account. The account will then be renamed to read ARPA Fund. Hummel seconded. Motion carried 4-0

**BURNED OUT HOMES CLEAN-UP:**

Discussion centered around the timeline of days given for clean-up according the ordinance on file pertaining to burned out homes. This is tabled until the April 11, 2022 meeting for verification of timeline.

**NURSING HOME UNPAID BILLS:**

Alderman Lunsford discussed several unpaid bills incurred by the former Adrian Manor Nursing Home. Several of the Adrian Manor's checking accounts were also discussed. BKD Auditors bill was discussed as well as their help in managing the unpaid bills. No motions were made.

**CITY TAXI SERVICE:**

Alderman Lunsford moved to reinstate the city's taxi service with the understanding that repairs or monies to return the taxi back into service are first discussed. This is tabled until the April 11, 2022 meeting.

**CITY HALL OFFICE EQUIPMENT:**

This is tabled until the April 11, 2022 meeting.

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**RESOLUTION 2022-04: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR INDEPENDENT INTERIM CITY ADMINISTRATOR SERVICES:**

Resolution No. 22-04 Authorizing the Mayor to execute an agreement for independent interim city administrator services

1st reading: Motion made by Alderman Lunsford to pass by title only Resolution 22-04. Alderman Hummel seconded the motion. The vote was 4-0 in favor of the motion. The motion passed.

Bill No. 22-04 was read for the first time by title only.

Motion made by Alderman Lunsford to accept the 1st reading by title only of Bill No 22-04. The vote was 4-0 in favor of the motion.

2nd reading: Motion made by Alderman Lunsford to pass by title only Resolution 22-04. The vote was 4-0 in favor of the motion.

Motion was made by Alderman Lunsford to approve the Agreement Contract for Interim Administrator as an added Exhibit to Resolution No. 22-04. The vote was 4-0 in favor of the motion.

**PAINTING PUBLIC WORKS BUILDING/WATER PLANT BUILDING:**

Alderman Hummel moved to approve painting of the Public Works Building in the amount of \$7000.00, the water plant building in the amount of \$4500.00, water plant metal storage building in the amount of \$3500.00 and water plant masonry in the amount of \$500.00. Motion is carried 4-0.

**PURCHASE TANKERS OF OIL MC-250 AND MC-800 FOR STREET REPAIRS:**

This was tabled until the April 11, 2022 meeting.

**REPAIRS TO THE MYERS SEWER PUMP BY JCI:**

Alderman Lunsford moved to approve pump repairs to the Myers sewer pump for \$1784.00. Motion is carried 4-0.

**TAKE BIDS FOR PARK PASTURE/HAY GROUND LEASE**

Alderman Hummel moved to approve pasture/hay ground bids to begin April 1, 2022 and run through April 30, 2022 to be opened at the May 2022 council meeting. Motion is carried 4-0.

**Adjourned:**

Lunsford moved to adjourn at 9.00 p.m. Sears seconded. Motion carried 4-0.

**Draft:**

The minutes above are a draft copy until approved at the April 2022 council meeting.

Evon Hall

Final Approval: \_\_\_\_\_

Acting City Clerk

Mayor

Date\_\_\_\_\_